

## **CHEMICAL DEPENDENCY COUNSELOR ASSISTANT (CDCA)**

As a part of the treatment team, you will be responsible for implementing effective treatment plans to clients in an individual or group setting.

### **KEY RESPONSIBILITIES:**

- Counsel and advise individuals or groups with substance abuse problems
- Develop and implement individual treatment plans
- Establish treatment goals and milestones with clients
- Prepare progress reports and letters for relevant parties
- Educate families and groups on substance abuse treatments and prevention programs
- Facilitate referrals to other healthcare or counseling professionals

### **Qualifications:**

- Ohio CDCA Certification
- Previous experience in counseling, social work, or other related fields
- Experience in conflict resolution
- Compassionate and caring demeanor
- Ability to build rapport with clients
- Excellent written and verbal communication skills