

CLINICAL TREATMENT MANAGER

The Clinical Director will oversee the day-to-day activities and operations of the Substance Use Disorder clinical services programs. The Clinical Director will work closely with the Director of Operations to enhance service offerings and expand programming while providing professional leadership to staff that will ensure quality service delivery and coordination of services to those clients impacted by substance use disorders. This position will directly supervise the SUD clinical and support staff within the program.

KEY RESPONSIBILITIES:

- Develop, implement and enforce all SUD Program policies and procedures, including client and employee rights according to agency, state, federal, Ohio MHAS and accreditation standards. Plan for and administer managerial, operational, fiscal and reporting components of the SUD Program.
- Provide and oversee individual and group counseling services according to the individualized treatment plans and in accordance with professional standards.
- Prioritize the use of best and evidence-based practices to ensure quality services in a fiscally responsible manner.
- Make treatment and social service referrals to appropriate agencies that support client goals.
- Maintain current knowledge of assessment and treatment techniques, criminal justice systems and community resources using in-service training, seminars, workshops and publications.
- Manage all members of the clinical staff including hiring and evaluating productivity standards and job performance.
- Provide supervision to licensed/certified clinicians, interns, and non-licensed support staff in accordance with licensure standards and agency policies.
- Maintain documentation, client files and statistics as required by agency policy and funding sources.
- Manage client outcomes and analyze data to monitor trends that may guide decisions in the provision of services.
- Participate in the Performance Improvement Plan for client care, staff retention, and staff performance.

QUALIFICATIONS:

Ohio Licensed Independent Social Worker with supervision; LPCC-S; previous experience with mental health/substance use disorder population; experience managing a multidisciplinary team.